

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL April 11, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, April 11, 2016, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:03pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Dee Lindsey
Director Chris Richardson
Director Richard Smith
Director Deb Spenceley

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

No Education Showcase

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda. There will be a 5 minute recess after Action Item 10.1 for signing of the bond resolution.

Motion moved by Director Richardson

Motion seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye

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The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from BOE meeting 3/14/16 as written.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 5-0

7.0 COMMUNICATIONS

7.1 HR Update

Kin Shuman, HR Director, has received 11 teacher resignations so far and 2 retirement notifications. He indicated he anticipates lower teacher turnover this year. Mr. Shuman attended a teacher job fair at the University of Northern Colorado. He indicated the turnout of teachers was very low typically this was a very large event in the past. He will be attending another teacher job fair at Colorado State University on April 20th.

7.2 Technology Update

Marty Silva, Technology Directory, gave an update to the Board on various projects.

- The Technology Team has been working with the teachers and the schools to administer the state assessments. The technology to administer the testing has gone very smoothly this year.
- A survey will be going out to all teachers to solicit their feedback on the technology needs in the classroom, as well as for professional development.
- The Technology Plan for student's technology literacy is still under way. A technology matrix outlining technology skills, scope and sequence will be part of the plan.

7.3 Chief Financial Officer Report

Chief Financial Officer, Ron Patera provided a financial update to the Board. Kim Crawford from the district's bond counsel, Butler Snow LLP and Todd Snidow from George K. Baum & Company discussed the bond resolution that allows the district administration to move forward with a bond refinance of the 2005 general obligation bonds that could save the property owners who live within district boundaries approximately \$270K in interest payments over the remaining life of the debt obligation, which will be fully paid in December of 2019. Moody's Investors Service released their Credit Opinion which assigned a Aa3 underlying rating to Elizabeth School District \$5 million General Obligation Refunding Bonds, Series 2016. The release also stated, "Concurrently, Moody's has affirmed the Aa3 underlying rating on the district's outstanding parity debt. In addition to the underlying rating, we have assigned a Aa2 enhanced rating to the current sale based upon the Colorado School District Credit Enhancement Program."

The district applied for two BEST grants; one for replacing the roof at Elizabeth High School and one for the septic system at Singing Hills Elementary. The Capital Construction Division reviewed the applications and considered both projects a priority 1. The district's presentation to the CCAB is scheduled for May 24th and the district will hear on a final decision of the applications a few days after the presentation.

7.4 Superintendent Report

During the Superintendent Report, Douglas Bissonette acknowledged several students

- 51 students were honored at the 18th annual S.T.A.R.S. (Students Taking Accountability and Responsibility Seriously) banquet.

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- Air Academy Federal Credit Union Annual Art Scholarship Awards ceremony where Elizabeth School District's young artists are honored with cash scholarship awards.
- EHS Junior Emmi Lindsey was recognized for her recent competition with the Colorado-Wyoming Chapter of the National Association of Teachers of Singing. With over 300 students participating, Emmi was awarded first place in the Classical Voice Division and second place in the Music Theater Division.
- EHS senior Marianne Hughes was also recognized for being among 42 students in the state, out of 1,400 that applied, to receive a Boettcher Scholarship, offering her full ride to any Colorado university or college, for four years. Marianne will be attending the University of Denver.

Mr. Bissonette also discussed the annual class size report.

EHS - Average class size = 20 students. Student/teacher ratio = 20:1

EMS - Average class size = 23 students. Student/teacher ratio = 23:1

RCE - Average class size = 21 students. Student/teacher ratio = 15:1

SHE - Average class size = 22 students. Student/teacher ratio = 16:1

FHS - Average class size = 12 students. Student/teacher ratio = 12:1

The average class size is calculated based on the actual number of students in a classroom with a teacher. The student/teacher ratio uses the total number of students in the school compared to the total number of licensed teachers who provide instruction to students. The board policy IIB-R-1 states the following recommended criteria for evaluating class size:

<u>Grade level</u>	<u>Ratio</u>
K	24:1
1-3	25:1
4-6	28:1
7-12	30:1

7.5 Board Update

Director Chris Richardson discussed Sun Country HOA shared use of the school district's 40 acre parcel. This has been discussed before with our attorneys and there are some liability concerns. There are around 450 homes built in the area.

8.0 Public Participation

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.5

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 5-0

9.1 Extra Duty Assignments

9.2 Terminations/Resignations/Non-renewals

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Lisa Cellar, Teacher, RCE
Meg Sellers, Teacher, EHS
Jason Bahr, Teacher, EHS
Ben Novak, Teacher, EMS
Stashia Taylor, Teacher, EMS
Mike Murlasits, Teacher, EMS
Jessica Calnan, Teacher, SHE
Tiffany Letostak, Teacher, EMS
Melissa Dvorak, Teacher, EHS
Mark Berls, Sp. Lang Pathologist, DW
Jennifer Lamar, SPED Para, EMS
Jeri Graeff, Custodian, DW

9.3 New Hires

Deveney Rodwell, SPED Para, SHE
William Ladd, Custodian, EHS
Elizabeth Valentine, Health Tech, RCE

9.4 110 Day Transition

9.5 Sick Bank Request

10.0 Action Items

10.1 A motion was made to approve Bond Refunding Resolution
Motion Moved by Director Lindsey
Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

10.2 A motion was made to approve staffing recommendation for classified and certified 2016/2017 school year.
Motion Moved by Director Hinds
Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

10.3 A motion was made to approve 1st Reading and Final Approval of Policies:
GCI Professional Staff Development
JLCD Administering Medications to Students
IK Academic Achievement
ADC Tobacco-Free Schools

Motion Moved by Director Richardson
Motion Seconded by Director Hinds

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ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

10.4 A motion was made to approve DUIP (District Unified Improvement Plan)

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

11.0 DISCUSSION ITEMS

11.1 IIB-R Class Size Regulation

A discussion regarding the physical classroom dimensions at RCE. 1st Reading will be at the April 25th meeting.

11.2 Graduation Requirements Policy IKF

A revised draft policy is in process to reflect the new graduation requirements. 1st Reading will be at the May 9th meeting.
An Information Session will take place on April 25th, at 5:30pm, 30 minutes prior to the regular scheduled board meeting.

12.0 BOARD PLANNING

The next board meeting is scheduled for April 25, 2016

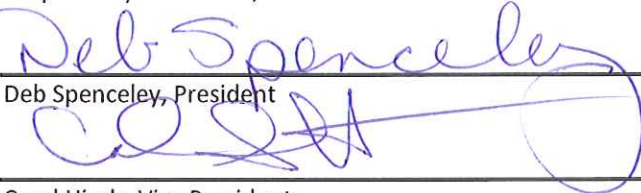
13.0 EXECUTIVE SESSION

No Executive Session.


14.0 ADJOURNMENT

The board meeting adjourned at 8:17pm.

Respectfully Submitted,




Deb Spenceley, President



Carol Hinds, Vice President

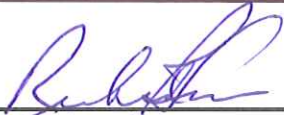


Chris Richardson, Secretary



Dee Lindsey, Treasurer

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Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron